

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Purchase Order Approval (Staff recommends approval).

REQUESTED ACTION: Approve Purchase Orders

☐ Work Session (Report Only)

DATE OF MEETING: 11/8/11

☒ Regular Meeting

☐ Special Meeting

CONTRACT: ☐ N/A

Vendor/Entity: _____

Effective Date: _____

Termination Date: _____

Managing Division / Dept: _____

Financial Services

BUDGET IMPACT:

☐ Annual

FUNDING SOURCE: _____

☐ Capital

EXPENDITURE ACCOUNT: _____

☐ N/A

HISTORY/FACTS/ISSUES:

PO Number	PO Amount	Vendor Name	PO Description
54387	\$30,000.00	Southeast Traffic Technologies	WTLMB-S-LL Message Boards
54484	\$51,368.50	Architecture Studio, Inc.	Professional Design Services for the proposed CDA Fee Collection and Animal Control Administration Building
54496	\$545,355.00	URS Corporation	Contractor, Construction, and Warranty Phase Services for the 1988 Jail Renovation and Historic Courthouse Projects

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

54387

To

BUSHNELL, FLORIDA 33513-9402

10/26/11

Southeast Traffic Technologies
405 N. Cypress Drive Unit #6
Tequesta, FL 33469

DATE

Road and Bridge

DEPT.

BY

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
103-340-541-6400		2	WTLMB-S-LL Message Boards	\$14,200.00	\$28,400.00
103-340-541-6400		2	Freight	\$800.00	\$1,600.00
Quotes Attached					
TERMS:				TOTAL	\$30,000.00

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO: _____

AUTHORIZED BY: _____

**NOTE: ONLY ORIGINAL INVOICES
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BY: _____ DATE: _____

OFFICER OR DEPT. HEAD

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3. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE
4. THE COUNTY OF SUMTER IS EXEMPT FROM STATE SALES AND USE TAX AND FEDERAL
EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.



2555 PGA BLVD. #374 PALM BEACH GARDENS, FL 33410

Cell: 561-252-3478

E Mail : cindy@southeasttraffic.com

October 25th 2011

To: Johnny Rice and Jackey Jackson Sumter County Public Works

From: Cindy Omahne

Subject: Quote for Solar MESSAGE BOARD TRAILERS

Quotation

www.wanco.com		Unit	Total
WANCO	Qty	Price	Price
FULL SIZE 3 LINE – WTLMB-S-LL Solar Charged 3 Line Message Board Trailer on Board Computer ORANGE POWDER COAT	2	\$14,200.00	\$28,400.00
Freight to Destination	2	\$800.00	\$1,600.00
			\$30,000.00

1. Prices good for 2011 /2012 Budget/Grant Year.
2. SE Traffic Standard Terms of Sale Apply...

Cindy Omahne

October 21, 2011

Sumter County Public Works
319 East Anderson Ave
Bushnell, FL 33513-6152

Attn: Johnny Rice

RE: TEAM FENEX Quotation # 011220B Message Board

Dear Mr. Rice,

Thank you for taking the time to contact TEAM FENEX concerning your need for a Message Board Trailer. Please review the checklists of options for accuracy for this is what is being quoted. The quote is as follows:

Team Fenex Model # TMMB.....\$ 17,333.33ea.
(Options available for additional cost – cell phone, radar, data log, battery charger)
Total for (2) # TMMB.....\$ 34,666.66

Price is exclusive of any applicable tax, title, or license fees
TEAM FENEX Manufacturer's warranty: 1 year or 1000 hours

Price is valid for (30) days from above date

Estimated Ship Date: To be determined

Terms: To be determined

Estimated Freight from Sandoval, IL to Bushnell, FL:.....\$ 1,456.00ea.

Please let me know what I can do to help you with the order!

Best Regards,

Amanda Tucker
Sales & Marketing Coordinator



A Leggett & Platt Commercial Vehicle Products Company
610 Illinois Ave. Sandoval, IL 62882
Phone: 800.88.FENEX or 618.247.3200 ext 221 | Fax: 618.247.9055 |
amanda.tucker@teamfenex.com | www.teamfenex.com

TEAM FENEX , A Division of Leggett & Platt
610 ILLINOIS AVE . SANDOVAL, IL 62882 . PHONE: 618/247-3200 FAX: 618/247-9055

STANDARD MESSAGE BOARD TRAILER

ITEM ID#

TEAM FENEX MODEL #PCMS-320 COLOR: HIGHWAY SAFETY ORANGE

	<u>QTY</u>	<u>STANDARD BASE UNIT</u>
STANDARD	(X)	LAPTOP COMPUTER RS-232 PORT CONNECTION
STANDARD	(X)	CELLULAR CONNECTION
STANDARD	(X)	NOMINAL 5' X 8' DISPLAY SCREEN
STANDARD	(X)	FULL MATRIX ON 3 LINES OF TEXT
<u>SOLAR POWER SUPPLY</u>		
STANDARD	(2)	SOLAR PANELS
STANDARD	(X)	SOLAR REGULATOR WITH BATTERY SURCHARGE PROTECTOR
<u>PROGRAMMING CAPABILITIES</u>		
STANDARD	(X)	ON-SITE PROGRAMMING, USING UNIT KEYBOARD
<u>FEATURES</u>		
STANDARD	(X)	200 USER- PROGRAMMABLE MESSAGES
STANDARD	(X)	180 PRE-PROGRAMMED MESSAGES
STANDARD	(X)	50 USER-PROGRAMMABLE PICTOGRAMS
STANDARD	(X)	22 PRE-PROGRAMMED PICTOGRAMS
<u>TOWING EQUIPMENT</u>		
STANDARD	(X)	AXLE: 3500 LBS TIRES: ST205/75D-15 W/WHEELS: 15", 5 LUG ON 4 ½" CENTERS
STANDARD	(X)	3" PINTLE EYE
STANDARD	(2)	SAFETY CHAIN, ¼" X 36" WITH HOOKS
STANDARD	(X)	WINDING JACK, 2,000 LB. CAPACITY
SW/MW/EAST	(X)	TAIL LIGHT CONNECTOR, WARNER, 6 PRONG, WITH 6' LEAD
WEST REGION	(X)	TAIL LIGHT CONNECTOR, POLLACK, 7 PRONG
STANDARD	(X)	LED STOP/TURN/SIDE MARKER LIGHTS

- BASE UNIT IS EQUIPPED WITH ALL ABOVE ITEMS MARKED AS STANDARD.
- TAX, TITLE & LICENSING FEE NOT INCLUDED IN STANDARD SELLING PRICE (AVAILABLE UPON REQUEST)
- PRICE SHOWN IS EXCLUSIVE OF ANY TAX, TITLE, LICENSE, OR FREIGHT CHARGES

TEAM FENEX
610 ILLINOIS AVE.
SANDOVAL, IL 62882
PHONE: 800-883-3639
FAX: 618-247-9055
E-MAIL: sales@teamfenex.com



"The Trench Safety Specialists"

National Trench Safety, L.L.C.

3122 S Ruby Ave
Gonzales, LA 70737

www.ntsafety.com

Office (225) 644-2763 * Toll Free 888-234-9244 * Fax (225) 644-2857

Sale Quotation

To: Johnny

From: Kelly Theriot

Date: 10/20/2011

QTY	EQUIPMENT DESCRIPTION	PRICE
2-	Solar Tech Message Board on Trailer (\$20,564.00)	\$41,128.00
	Freight \$2,000.00	

Thank you for the opportunity to quote your shoring needs, and we look forward to helping you on any future needs you should have.

Kelly Theriot
Branch Operations Manager
NTS L.L.C.
3122 S Ruby Ave
Gonzales, LA 70737

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

54484

TO

BUSHNELL, FLORIDA 33513-9402

October 31, 2011

Architecture Studio Inc.
114 S Magnolia Ave
Ocala FL 34471

DATE

DEPT. Facilities Development

BY

[Signature]
AS
COT & COLLECTOR BSA

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
305-200-562-6509			PO# 54484 Billing address: Board of Sumter County Commissioners Facilities Development 319 E Anderson Ave Bushnell FL 33513 Professional Design Services for the Proposed CDA Fee Collection and Animal Control Administration Building Quote attached On call contract expires 2/22/12 Board approved 8/23/11 This purchase order covers expenditures for FY 11/12 and replaces PO 54690 for FY 10/11 Fiscal Year 2011/2012	\$1,368.50	5,368.50
TERMS:				TOTAL	5,368.50

BOARD OF SUMTER COUNTY COMMISSIONERS

DELIVER TO:

AUTHORIZED BY:

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EXCISE TAXES. STATE SALES AND USE TAX CERTIFICATE NUMBER 85-8012622366C-3.

Received Tuesday, November 1, 2011

10/25/11 LOCAL

PURCHASE ORDER INQUIRY

po310-iq Co#1

PO#: 54690

Req No:

54484

Vendor: ARCHITECTURE STUDIO, INC.

PO LINE INFORMATION

PO Total:	116,179.00	Open Encum:	51,368.50	Paid:	64,810.50
Line Description		Qty		Price UOM	Exte
> 1. CDA COLLECT & AC ADMIN BLDG		1.00		116,179.000	116,179

Scroll Up, Down, Left, or Right

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

54690

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

TO

BUSHNELL, FLORIDA 33513-9402

March 2, 2011

Architecture Studio, Inc
114 S Magnolia Ave
Ocala FL 34471

DATE

DEPT: Facilities Development

BY

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
305-200-5626-509 001-00-549-3100			Professional Design Services for the Proposed CDA Fee Collection and Animal Control Administration Building Quote attached Vendor is on contract to provide on-call services Contract period Sept 11, 2007 to Sept 10, 2011 Copy to Architecture Studio Inc.	86,804.00	86,804.00
TERMS:				TOTAL	86,804.00

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February 28, 2011

douglas.conway@sumtercountyfl.gov

Sumter County Board of Commissioners
Attn: Doug Conway
910 North Main Street
Bushnell, FL 33513

Re: Design Services for:
Proposed CDA Fee Collection and Animal Control Administration Building.

Architecture Studio, Inc. shall provide construction documents for the above mentioned project. We shall also coordinate meetings with the consultants and Sumter County Owner's team and selected general contractors. Base services include; Architectural, Structural, MEP, Civil, Surveying, Geo-technical and Landscape Architecture. The Owner will determine its team members and we will notify team leader of meetings, etc. The scope of work and contract documents to be considered for this project includes the following tasks:

SCOPE OF SERVICES:

Task 1 – Programming Review and Evaluation Phase

Coordinate with Sumter County Officials and selected Owner's team to review proposed space needs. We will review the existing program to verify if it is current, and if it includes all users.

TASK 1 Programming Review and Evaluation Phase	
Review existing County CDA and Animal Control requirements, and preliminary site reviews	
Develop evaluation plan study for team review. The proposed building is pre programmed to be approximately 3,630 sq. ft.	
Task 1 - Schedule – 20 working days + Owner review	Fee \$3,630

TASK 2 Civil Engineering and Survey Services	
Civil Engineering Includes \$1,456.00 SWFWMD Application Fee	Fee \$17,600
Survey Services	Fee \$6,050
Total Task 2	Total Fee \$23,650

The LEED Green Building Rating System is the nationally accepted benchmark for the design, construction, & operation of high performance green buildings.

TASK 3 Construction Documents	
Schematic Design – Conceptual floor plans and establish scope of work	
Design Development – Floor plan with develop details, update project estimate to determine that the project is within project budget.	
Construction Documents – Prepare permit documents	
Bidding or Negotiation Activities – Prepare bid document, participate in pre-bid conference, evaluate proposals.	
Construction Contract Administration – To include but not limited to review: RFI's (Request for Information), shop drawings, submittals, change orders, supplemental instructions, field observations, certification of payment and project close-out	
Fee shall be based on a percentage of construction cost, based on the State of Florida Department of Management Services (DMS), and A/E Fee Guide Calculator.	
Task 3 - Using attached DMS Fee Calculator Complexity Group "D" average total complexity (8.0%)	Fee \$43,574

TASK 4 Extended Services	
Provide additional Electrical Load Center for Compactors and Tire Splitter etc. and Site Lighting Design for CDA Dump and Pasture areas.	
Task 4	Fee 3,800

Reimbursables	
Architectural and Engineering	\$5,000
Civil Engineering	\$1,000
Environmental	\$1,500
Landscape Architectural	\$1,650
Geotechnical Services	\$3,000
Total Reimbursables	Total Fee \$12,150

Summary	
Task 1 – Programming Review Evaluation Phase	\$3,630
Task 2 – Civil Engineering and Survey Services	\$23,650
Task 3 – Construction Documents	\$43,574
Task 4 – Extended Services	\$3,800
Reimbursables	\$12,150
Total	Total Fee \$86,804

Attached are the State of Florida, Department of Management Services Fee Guide Calculator. Thank you for your consideration.

Sincerely,



Joseph Rispoli, AIA
Architect, Senior Partner

PURCHASE ORDER

PLEASE FURNISH MERCHANDISE BELOW FOR THE ACCOUNT OF

BOARD OF SUMTER COUNTY COMMISSIONERS

54496

910 N. MAIN STREET, ROOM #201

TELEPHONE 352-793-0200

TO

BUSHNELL, FLORIDA 33513-9402

October 27, 2011

☐ URS Corporation
315 East Robinson St, Suite 245
Orlando FL 32801-1949

☐ **DATE** _____

DEPT. Facilities Development

L

☐ **BY** *[Signature]*

FUND	ACCOUNT NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
			PO# 54496 Billing address: Board of Sumter County Commissioners Facilities Development 319 E Anderson Ave Bushnell FL 33513		
307-290-523-6508			Contractor, Construction, Warranty Phase Services 1988 Jail Renovation Project	163,606.50	163,606.50
305-100-519-6240			Contractor, Construction, Warranty Phase Services Historic Courthouse Project	381,748.50	381,748.50
			Sumter County - RFP #009-0-2011/AT - Project Management Services - Board Approved 6.28.2011 Board Approved Service Agreement 8.23.2011 Fee Proposal Attached		
			Fiscal Year 2011/2012		
			TERMS:	TOTAL	545,355.00

BOARD OF SUMTER COUNTY COMMISSIONERS

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Received Tuesday, November 1, 2011



September 20, 2011

Mr. Douglas L. Conway
Project Manager – Sumter County
319 East Anderson Avenue
Bushnell, FL 33513

Subject: **Sumter County – RFP #009-0-2011/AT – Project Management Services
Facilities Development Task Order 08 2011 – 07
Sumter County Historic Courthouse & 1988 Main Jail Renovation
Task Order 08 2011 – 07 Revised Fee Proposal**

Dear Mr. Conway,

URS is pleased to submit the following proposal for the Sumter County Historic Courthouse & 1988 Main Jail Renovation. The proposal is based on the Task Order description as provided by Sumter County and the agreed fee schedule. Per discussion with you, this task order will be broken down to (4) four phases: Design Phase Services, Request for Proposal (Contractor) Phase Services, Construction Phase Services and Warranty Phase Services.

TASK 1 Design Phase Services PO# 54439 Issued

Design Phase services will include a peer review by URS' Architects and Engineers, a constructability analysis by the Construction Manager and all associated tasks as listed in the attached Task Order.

Position	Rate	Hours	Extended Total
Sr. Project Manager	\$130/hour	20	\$ 2,600
Sr. Architect	\$150/hour	20	\$ 3,000
Sr. Engineer	\$150/hour	20	\$ 3,000
Total			\$ 8,600

Please note that the Design Phase Services proposal is Not to Exceed and only actual hours utilized will be billed to the County.

TASK 2

Request for Proposal (Contractor) Phase Services

PO 54496

Request for Proposal (Contractor) Phase services will include all associated tasks as listed in the attached Task Order based on a potential 60 calendar day (43 working days) advertisement of the RFP.

Position	Rate	Hours	Extended Total
Sr. Project Manager	\$130/hour	120	\$ 15,600
Total			\$ 15,600

Please note that the Request for Proposal (Contractor) Phase Services proposal is Not to Exceed and only actual hours utilized will be billed to the County.

URS Corporation
315 East Robinson Street, Suite 245
Orlando, FL 32801-1949
Tel: 407.481.8933
Fax: 407.423.2695



TASK 3 Construction Phase Services PO 54496

Construction Phase services will include all associated tasks as listed in the attached Task Order. Per our conversation, the Base proposal is based on an assumed 12 month schedule. The Project Manager and Inspector will be dedicated 70% to this task order and the Office Engineer will be dedicated 100% to this task order. In the event that the construction exceeds 12 months, a monthly rate for the assigned staff is proposed (at the same dedication rate of the base proposal). The 12 month schedule calculates to 1,936 hours and the monthly rate is based on 160 hours per month.

Base Proposal

Position	Rate	Hours	Extended Total
Sr. Project Manager	\$130/hour	1355	\$176,150
Inspector	\$ 95/hour	1355	\$128,725
Office Engineer	\$ 95/hour	1936	\$183,920

Total Base Proposal

\$488,795

OPTION 1

Monthly Rate Proposal

Position	Rate	Hours	Extended Total
Sr. Project Manager	\$130/hour	112	\$ 14,560
Inspector	\$ 95/hour	112	\$ 10,640
Office Engineer	\$ 95/hour	160	\$ 15,200

Total Monthly Rate

\$ 40,400

Please note that the Construction Phase Services proposal is Not to Exceed and only actual hours utilized will be billed to the County.

TASK 4 Warranty Phase Services PO 54496

Warranty Phase services will include all associated tasks as listed in the attached Task Order based on an assumed period of 4 months at 8 hours per week.

Position	Rate	Hours	Extended Total
Sr. Project Manager	\$130/hour	128	\$ 16,640
Inspector	\$ 95/hour	128	\$ 12,160
Office Engineer	\$ 95/hour	128	\$ 12,160

Total

\$ 40,960

Please note that the Warranty Phase Services proposal is Not to Exceed and only actual hours utilized will be billed to the County.

Should you have any questions or comments, please feel free to call me at (407) 928-8725 or email me at long_nguyen@urscorp.com.

URS Corporation
315 East Robinson Street, Suite 245
Orlando, FL 32801-1949
Tel: 407.481.8933
Fax: 407.423.2695



Sincerely,

A handwritten signature in black ink, appearing to be "LH Nguyen".

Long H. Nguyen, PE
Senior Project Manager

cc: File

URS Corporation
315 East Robinson Street, Suite 245
Orlando, FL 32801-1949
Tel: 407.481.8933
Fax: 407.423.2695

ACCOUNT

Acct No: 307-290-523-6508	1988 JAIL RENOVATIONS
Fiscal Yr: 2012	Acct Type: X Normal Bal: DB

MONTHLY INFORMATION

MONTH	ACTUALS	ENCUMBRANCE	BUDGET	BGT ADJ	STATS
OCT	TOTALS				.00
NOV	CURRENT MO: 9	YEAR-TO-DATE	FISCAL YEAR		.00
DEC	RE-ENC AMOUNT:	.00	.00		.00
JAN	BUDGET AMOUNT:	1,372,119.00	1,372,119.00		.00
FEB	BUDGET ADJUST:	330,000.00-	330,000.00-		.00
MAR	REVISED BUDGET:	1,042,119.00	1,042,119.00		.00
APR	TOTAL EXPENSES:	.00	.00		.00
MAY	OUTSTAND ENCUMB:	2,580.00	2,580.00		.00
JUN	PRE-ENCUMBRANCE:	.00	.00		.00
JUL	AVAIL BUDGET:	1,039,539.00	1,039,539.00		.00
AUG					.00
SEP	STATISTICS:	.00	.00		.00

History Totals Account DB-CR Open PO Notes UndInq UndTot BgtItms A/P-Wrk
 PreEnc Print

Press space bar to continue.

ACCOUNT

Acct No: 305-100-519-6240	BUILDINGS-HIST COURTHOUSE
Fiscal Yr: 2012	Acct Type: X Normal Bal: DB

MONTHLY INFORMATION

MONTH	ACTUALS	ENCUMBRANCE	BUDGET	BGT ADJ	STATS
OCT	TOTALS				.00
NOV	CURRENT MO: 9	YEAR-TO-DATE	FISCAL YEAR		.00
DEC	RE-ENC AMOUNT:	.00	.00		.00
JAN	BUDGET AMOUNT:	4,000,000.00	4,000,000.00		.00
FEB	BUDGET ADJUST:	.00	.00		.00
MAR	REVISED BUDGET:	4,000,000.00	4,000,000.00		.00
APR	TOTAL EXPENSES:	.00	.00		.00
MAY	OUTSTAND ENCUMB:	6,020.00	6,020.00		.00
JUN	PRE-ENCUMBRANCE:	.00	.00		.00
JUL	AVAIL BUDGET:	3,993,980.00	3,993,980.00		.00
AUG					.00
SEP	STATISTICS:	.00	.00		.00

History Totals Account DB-CR Open PO Notes UndInq UndTot BgtItms A/P-Wrk
PreEnc Print

Press space bar to continue.

URS TASK LOG

[illegible]